



EUROPEAN COMMISSION

## **PROTECTION OF YOUR PERSONAL DATA**

**This privacy statement provides information about the processing and the protection of your personal data.**

**Processing operation:** Conference “OSOR turns 15 - From Pioneering to Mainstreaming Open Technologies in Public Services “on 21/11/2023 in Brussels

**Data Controller:** European Commission, Directorate-General for Informatics (DG DIGIT), Unit B.2 Interoperability (hereinafter referred to as “DG DIGIT Unit B.2” or “Data Controller”).

**Record reference:** [DPR-EC-01063](#)

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## 1. Introduction

The European Commission (hereafter ‘the Commission’) is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data in the context of **the** Conference “OSOR turns 15 - From Pioneering to Mainstreaming Open Technologies in Public Services “ (hereafter “OSOR 2023 “) taking place on 21 November 2023. It explains the way we collect, handle, and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer, and the European Data Protection Supervisor.

The information of the processing operation, undertaken by Unit B.2, Directorate-General for Informatics (DG DIGIT) of the European Commission, is presented below.

The objective of the OSOR 2023 event is to bring together stakeholders and practitioners to share best practices, lessons learned on benefits of using open technologies in public administrations, encourage the sharing of best practices, and advance the interoperability, transparency, and cybersecurity of the public sector's digital solutions.

## 2. Why and how do we process your personal data?

The purpose of the processing operation: DG DIGIT Unit B.2, collects and further processes your personal data to provide you with information about the event (before, during and after) and to process your application for participation in that event and to assist you with any follow-up activities related to OSOR 2023.

Live web-streaming and audio-visual recording of the speakers, organisers and participants, as well as photographs of the speakers and panoramic photographs of participants and organisers will be taken and may be published in the relation to event communication activities on social media. During the conference, the organiser will be recording the speakers of all the sessions, including any question and question-and-answer sessions or panel discussions. The recordings may be used for creation of post-event material and published on web pages in relation with the event (<http://www.osorturns15.eu>) and on the Interoperable Europe and OSOR pages on Joinup.

Webex will be used as a video-conferencing tool only for the speakers connecting remotely, whereas participants who connect online will watch a livestream on the conference page. Webex is approved by the European Data Protection Supervisor (EDPS) as a fully data compliant tool as specified here: <https://www.cisco.com/c/en/us/about/trust-center/gdpr.html#~tab-data-transfer>. Additionally, it is aligned with the EC Standard Contractual Clauses for data transfers, so the tool is fully compliant in terms of data retention. For more information, please consult: <https://trustportal.cisco.com/c/dam/r/ctp/docs/dataprotection/cisco-master-data-protection-agreement.pdf>

In-person participants that do not wish to be part of the above web-streaming and recording/publishing activities will receive a different colour lanyard. All participants have the possibility to withdraw their consent by sending an email to the organising team at [DIGIT-INTEROPERABILITY@ec.europa.eu](mailto:DIGIT-INTEROPERABILITY@ec.europa.eu).

During the event, participants will be asked to take part in polls or quizzes or to give ideas or ask questions to the organisers. Personal data will be collected through the polling tool Sli.do, which is covered by the Record [DPR-EC-06687.1](#).

This information will be collected anonymously, and the processing of personal data is only to ensure that participants have answered once to the question posed and to recuperate the session should there be technical issues. This information will be published in the context of the event at <http://www.osorturns15.eu>

The data of speakers and representatives of the organisations nominated for the OSOR Awards that come to the event physically will be used by a third-party contractor (Uniglobe Axon Travel Group, Thonissenlaan 56a, 3500 Hasselt) for the purpose of organising their travel and accommodation.

Your personal data will not be used for any automated decision-making including profiling.

DG DIGIT Unit B.2 shall not be held accountable for any processing of personal data that participants might carry out on their own initiative during or after the event. For instance, if they take photographs/audio-visual recordings of participants of the event and/or publish them online, they assume full responsibility for these actions.

### **3. What legal grounds are considered when processing your personal data?**

The processing operations is part of the part of European Commission's Open Source Observatory (OSOR) activities based on Regulation (EU) No 2021/694 establishing the Digital Europe Programme. It is also necessary for the management and functioning of the Commission, as mandated by the Treaties provisions, namely Article 11 of the Treaty on European Union and Article 15 of the Treaty on the Functioning of the European Union. Consequently, the processing operations are lawful under Article 5(1)(a) of Regulation (EU) 2018/1725 (processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body).

We process your personal data, because as the data subject, you have given consent to the processing of your personal data for one or more specific purposes.

Your consent is required for the processing of your personal data for:

- Registering to and managing your subscription to this event;
- Organising travel and accommodation of speakers and representatives of the organisations nominated for the OSOR Awards;
- Processing any health data linked to access or dietary requirements you may submit for organising conference catering;
- Processing of your personal data to participate in online polls, sharing of questions or idea or quizzes during the event using the audience participation tool, Sli.do;
- The sharing of your name and surname with other participants when participating in the conference online with other participants.
- Processing of your personal data for inviting you to future events the Data Controller may organise;

- To share content from the conference (i.e. audio-video recording and photos) via communication channels (social media, OSOR and Interoperable Europe page on Joinup)

If you opt-in, you are giving us your explicit consent under Article 5(1)(d) of Regulation (EU) 2018/1725 to process your personal data for those specific purposes. You can give your consent via a clear affirmative act by ticking the box(es) on the online registration form.

Your consent for these services can be withdrawn at any time. For withdrawing consent that you have provided in order to benefit from other services, please contact the Data Controller of the event at [DIGIT-INTEROPERABILITY@ec.europa.eu](mailto:DIGIT-INTEROPERABILITY@ec.europa.eu).

#### 4. What personal data do we collect and process further?

To carry out the processing operation, DIGIT.B.2 collects the following categories of personal data::

- Contact details (first name, last name, name of organisation, organisation type, position, country, e-mail address, access and dietary requirements) will be collected on the event platform only;
- The following categories of personal data of the participants may also be collected: participant identifiers; conference content (available to participants only at conference duration); date of session (determined by user decision, only on anonymised reports) and audio-visual recordings. In case of web streaming or recording, your image (photo and video) and voice (audio) are also considered personal data.
- If you are a speaker or representative of the organisation nominated for the awards, and you will have your travel and accommodation covered by the organisers, we will also collect and process the following categories of data: nationality, registration number included in identity document, credit card or bank account number.

#### 5. How long do we keep your personal data?

The Data Controller only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing.

For each of the categories of personal data that is processed, please find below the retention details and the reference to the relevant record of processing:

- Personal data processed for the purpose of the organisation and management of this event (this includes the information given during the registration, before, during or after the meeting or event) will be deleted one year after the last action in relation to the event, unless the data subject has provided consent for longer period (see below). All personal data related to the organisation and management of the event (this includes the information given during the registration, before, during or after the event) will be deleted **5 years** after the last action in relation to the event.
- The pictures and recordings of the OSOR 2023 will be published on EC-owned websites, YouTube, and social media with no time limit.
- E-mail addresses of data subjects who have agreed to be contacted regarding other events organised by OSOR and DG DIGIT B2 will also be kept maximum for up to 5 years.

- X Service providers selected for organisational purposes (such as caterers, travel agents or event management organisations) are contractually bound to process personal data on behalf of and in line with the instructions of the Data Controller, keep confidential any data they process and protect it from unauthorised access, use and retention.
- When using third party IT services during a virtual conference or event, the European Commission keeps your personal data for the time necessary to fulfil the purpose of collection or further processing, namely for the duration of the conference and for an additional period of **up to 5 years** in an anonymised format (conference identifier, start time and duration), the content of the video/audio conference (documents, links, files etc) will be deleted after the termination of the session.
- Personal data used to enable participants to connect to Sli.do during the event is kept for the time necessary to fulfil the purpose of collection or further processing, namely for the length of the on-line event. More information is available in the Record of Processing [DPR-EC-06687.1](#) (Sli.do - Audience Interaction Software).
- Sensitive personal data related to dietary and/or access requirements will be deleted as soon as they are no longer necessary for the purpose for which they have been collected, but no later than 1 month after the end of the conference.

## 6. How do we protect and safeguard your personal data?

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored either on the servers of the European Commission or its contractors. All processing operations are carried out pursuant to [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

The Commission's contractors are bound by a specific contractual clause for any processing operations of your personal data on behalf of the Commission, and by the confidentiality obligations deriving from the General Data Protection Regulation ('GDPR' - [Regulation \(EU\) 2016/679](#)).

To protect your personal data, the Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data, or unauthorised access, taking into consideration the risks presented by the nature of personal data and its processing. Organisational measures include restricting access to personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

## 7. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to other authorised Commission staff according to the "need to know" principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

The following entities (DIGIT.B.2 contractors) may process your personal data on behalf of the Data Controller:

- TIPIK Communication Agency S.A. (Avenue de Tervuren, 270, 1150 Brussels, Belgium)
- OpenForum Europe (Avenue des Arts 56, 4C, 1000 Brussels, Belgium)
- WAVESTONE (Tour Franklin, 100-101 Terrasse Boieldieu, 92042 Paris La Défense Cedex, France).

Personal data are not processed outside the EU/EEA.

## 8. Third Party IT Tools during Video Conferencing

Please note that as this is a hybrid event, a third party tool developed by Tipik Communication Agency S.A. will be used to run the meeting.

When using third party IT services during a virtual conference or event, the European Commission keeps your personal data for the time necessary to fulfil the purpose of collection or further processing, namely for the duration of the conference and for an additional period of up to 5 years in an anonymised format (conference identifier, start time and duration).

The content of the video/audio conference (documents, links, files etc.) will be deleted after the termination of the session.

The following categories of personal data of the participants are collected:

- Participant identifier (mainly email address, but potentially some other parameters)
- Conference Content (available to participants only at Conference duration)
- Participants' names list (available to participants only at Conference duration)
- Session identifier (determined by the system, only on anonymised reports)
- Date of session (determined by user decision, only on anonymised reports)
- Duration of the session (determined by user decision, only on anonymised reports)
- Audio-visual recordings
- Photograph image (if available)

To organise online participation, Vimeo, third party tool under Tipik Communication Agency (contractor)'s responsibility, collects from moderators and speakers the following personal data: title, position, the first name, last name, email address, IP address, website data, geolocation, and browser-generated information, cookies, language settings, operating system used, unique device identifiers or other technologies used to analyse users' activity. Moreover, it hosts the collected personal data on servers in Europe. For information on how Vimeo uses cookies and how processes personal data, please see privacy policy [here](#).

Sli.do is a tool that allows for audience interactive participation during either online or live meetings or conferences. The audience can ask questions, respond to polls, take part in quizzes during a webinar or live event. The tool can be used with any of the Commission's audio-conference tools for on-line events.

To reply to questions, event participants can scan a QR code or log into the Sli.do website and enter the conference code. The replies can be anonymous or linked to a person's name depending on the event. The processing of personal data is done to ensure that participants have been able to connect to the software and they are able to reply to the questions only once.

## 9. Cookies

Cookies are short text files stored on a user's device (such as a computer, tablet, or phone) by a website. Cookies are used for the technical functioning of a website (functional cookies) or for gathering statistics (analytical cookies).

When you visit the website(s) of our event and when you register, we will keep your session log information for a maximum of 3 days. This information will then be deleted.

The cookie-related information is not used to identify data subjects personally. These cookies are not used for any purpose other than those described here.

Should you wish to opt your personal data out of our anonymised, aggregated statistics, you can do so on the conference platform's [cookies page](#).

## 10. Third party IT tools, including Social Media

We use third party IT tools to inform about and promote the event through widely used communication channels, including the social media. For detailed information about the use of social media by the European Commission, see the Record of Processing [DPR-EC-00073.1](#) (Social Media Use by the European Commission).

If you give your consent on the current form, please note that the recordings of the event will also be uploaded on the Interoperable Europe page on Joinup, and on YouTube channel. Recording material may also be used for promotional purposes on LinkedIn, Twitter and YouTube (Record of Processing [DPR-EC-00073.1](#)).

To protect your privacy, our use of third-party IT tools to connect to those services does not set cookies when our website pages are loaded on your computer (or other devices), nor are you immediately redirected to those social media or other websites. Only if you play a video to watch it, a cookie of the social media company concerned will be installed on your device. If you do not click on any social media buttons or videos, no cookies will be installed on your device by third parties.

In order to view such third-party content on our websites, a message will alert you that you need to accept those third parties' specific Terms and Conditions, including their cookie policies, over which the Commission has no control.

We recommend that users read the relevant privacy policies Sli.do (Record of Processing [DPR-EC-06687.1](#)) carefully before using them. These explain each company's policy of personal data collection and further processing, their use of data, users' rights and the ways in which users can protect their privacy when using those services.

The use of a third-party IT tool does not in any way imply that the European Commission endorses them or their privacy policies. If one or more third party IT tools are occasionally unavailable, we accept no responsibility for lack of service due to their downtime.

## 11. International data transfers

No international data transfers take place outside the EU/EEA, except for the United Kingdom. In this case, the transfer of personal data is carried out on the basis of the Adequacy Decision published by the European Commission (C(2021) 4800).

The Commission's contractors are bound by a specific contractual clause for any processing operations of your data on behalf of the Commission, and by the confidentiality obligations deriving from the transposition of the General Data Protection Regulation in the EU Member States ('GDPR' Regulation (EU) 2016/679).

Please note that pursuant to Article 3(13) of Regulation (EU) 2018/1725 public authorities (e.g. Court of Auditors, EU Court of Justice) which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients. The further processing of those data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing.

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

## 12. What are your rights and how can you exercise them?

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, especially the right to access your personal data and rectify them if they are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict its processing, and to object. You also have the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a) of Regulation (EU) 2018/1725 on grounds relating to your situation.

You have consented to providing your personal data to the Data Controller for the current processing operation. You can withdraw your consent at any time by notifying the Data Controller by sending an email to [DIGIT-INTEROPERABILITY@ec.europa.eu](mailto:DIGIT-INTEROPERABILITY@ec.europa.eu). The withdrawal of your consent will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 13 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e., their Record reference(s) as specified under Heading 13 below) in your request.

## 13. Contact information

### - The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, Unit B.2, Directorate-General for Informatics (DG DIGIT), [DIGIT-INTEROPERABILITY@ec.europa.eu](mailto:DIGIT-INTEROPERABILITY@ec.europa.eu).

### - The Commission Data Protection Officer (DPO)

You may contact the Data Protection Officer ([DATA-PROTECTION-OFFICER@ec.europa.eu](mailto:DATA-PROTECTION-OFFICER@ec.europa.eu)) about issues related to the processing of your personal data under Regulation (EU) 2018/1725.

### - The European Data Protection Supervisor (EDPS)

You have the right of recourse, that is you can lodge a complaint with the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

## 14. Where to find more detailed information?



The Commission Data Protection Officer (DPO) publishes the register of all personal data processing operations performed by the European Commission, which have been documented and sent to him. You may access the register here: <http://ec.europa.eu/dpo-register>.